

AGENDA

Health and Wellbeing Board

Date: **Tuesday 19 June 2012**

Time: **3.00 pm**

Place: **Council Chamber - Brockington**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format or language, please call Tim Brown, Governance Services on 01432 260239 or e-mail tbrown@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Health and Wellbeing Board

Membership

Chairman **Councillor PM Morgan**

Non Voting

Dr Sarah Aitken
Jacqui Bremner
Peter Brown
Chris Bull
Jo Davidson
Claire Keetch
Jo Newton
Dr Andy Watts
Mr Martin Woodford

Interim Director of Public Health
Local Involvement Network
Herefordshire Business Board
Chief Executive Herefordshire Public Services
Director for People's Services
Third Sector Board
Chairman NHS Herefordshire (PCT) Board
Chair - Clinical Commissioning Group
Chief Executive - Wye Valley NHS Trust

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

AGENDA

		Pages
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2.	NAMED SUBSTITUTES (IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3.	DECLARATIONS OF INTEREST To receive any declarations of interests of interest by Members in respect of items on the Agenda.	
4.	MINUTES To approve and sign the Minutes of the meeting held on 20 March 2012.	1 - 4
5.	UNDERSTANDING HEREFORDSHIRE - THE 2012 INTEGRATED NEEDS ASSESSMENT To receive the 2012 summary Integrated Needs Assessment document "Understanding Herefordshire", and note the programme of work towards a "Gold Standard" Integrated Needs Assessment.	5 - 34
6.	HEALTH WATCH HEREFORDSHIRE To update the Herefordshire Health and Wellbeing Board on the progress made to date regarding Healthwatch Herefordshire and to seek the Board's views on the issues outlined in the attached discussion paper.	35 - 66
7.	HEALTH AND WELLBEING COMMUNICATIONS AND ENGAGEMENT STRATEGY AND PARTNERSHIP WORKING To update the Health and Wellbeing Board on the different strands of work currently underway intended to address key strategic and operation communications issues.	67 - 96
8.	HEALTH AND WELLBEING BOARD WORK PLAN To consider the current Work Plan.	97 - 102
9.	WORKSHOP UPDATE To receive an update at the meeting on work undertaken since the last workshop.	
10.	FUTURE MEETINGS The following meetings have been scheduled (meetings are at 2.00pm unless otherwise stated): Tuesday 10 July 2012 (workshop) Tuesday 18 September 2012 (workshop) Tuesday 16 October 2012 Tuesday 13 November 2012 (workshop) Tuesday 11 December 2012 (workshop) Tuesday 22 January 2013 Tuesday 19 February 2013 Tuesday 19 March 2013	

Tuesday 16 April 2013
Tuesday 14 May 2013

